

Air Force School, Sulur – 5 BRD

Circular No: AFS/23-24/ 01

Monday, April 10, 2023

Dear Parents,

On behalf of the staff of our school, I wish you a very warm welcome. Once again it is time for all of us to get back to the school routine.

At AFS Sulur, we believe in the success of each student and continuously involve them as partners in their own education. It is our good fortune, that, we have found a very supportive and involved parent community. **We encourage and invite you to participate and volunteer in our future endeavours. Working together will further enhance our caring school environment that makes our school so special.**

IMPORTANT POINTS TO BE NOTED.

School Timings: 7.50 am to 2.10 pm. Second Saturday will be observed as holiday for all the classes. Classes I to VIII std will be working from Monday to Saturday. Considering punctuality as a key aspect of discipline, we urge you, therefore; to ensure that children always reach school on time and by 8.00 am gate will be closed.

School Diary: The diary is to be used as a means of communication with the school. It will be issued in the month of July, until then please send an old diary for students for regular communication. **Please check your child`s diary daily** and acknowledge.

Note:

- You can visit our school website www.airforceschoolsulur.com for regular updates.
- You can also correspond with us through e-mail airforceschoolsulur@gmail.com

Identity Card: The Identity Card must be worn at all times while on school campus and on all school trips. Parents must make sure that children should wear provisional identity card made by parents till the permanent Identity Card is issued from school for new admissions. Regular students can wear old ID card till new one is issued.

Uniform: It is mandatory for all children to come dressed in the blue uniform every day. Segregation of Houses will be announced soon.

Note:

- **Wednesday- House uniform**
All other days it will be blue uniform.

Meetings with parents: The school will have regular term based PTMs.

Apart from that the parents can meet Teachers every day after school working hours (2.10 pm). They can visit school office between 1:30 pm to 2:30 pm. (Any further changes will be intimated through diary).

Labelling of Belongings: Please label all belongings that your child brings to school so that they can be easily identified in case they get misplaced. These include uniform, shoes (inside with

permanent marker or other things), water bottles, lunch boxes, books, notebooks and other personal belongings. Do not send fancy erasers, sharpners, pencils or pencil boxes to school, it will be a cause of distraction for other students.

Students from Class I – VIII need to carry the books as per the timetable.

Spare Set of Clothes:

- Class - I students must carry a spare set of clothes in a labelled cloth bag in their school bag daily.
- Cycling shorts for girls is compulsory.

Break Time: A nutritious snack, a fruit, a cloth mat, a napkin and a spoon must be brought to school each day. There will be Fruit Break and Main Recess.

The food items which are not allowed strictly

Noodles, Biscuits, Chocolates, Mixture, Boiled eggs, Omelette, Non-veg items, Liquid Curries and all packaged foods. (Except the days when we have a celebration)

Bus Timings: You are requested to be punctual at the bus stop. This will ensure that buses adhere to given time schedules and will avoid inconvenience to all. Kindly allow a grace period of 5 -10 minutes approximately for the arrival of the bus, which may be the result of unforeseen circumstances. (Please contact the Education section 5 BRD to arrange for the bus facility. This facility is not available for NAF personnel and other AF person staying out side. They have to arrange for their own transport facility. The school will not be responsible for any such arrangements.)

Fees: Fee payment for every quarter will be done online. Our bank is “**The State Bank of India**” and it is advisable that the parent have an account in the same bank for all transaction purpose. Please collect the unique ID from the class teacher.

To deposit the school fees please go through the school diary given to the students.

Library books: As children are issued library books weekly, it should be returned back on time the day, told by the teacher. Other queries regarding the library rules have been mentioned in the school diary. (Library issue will start after summer vacation).

A Day at School

Newsletter: Our newsletter is published every month. You can view the last issue on our school website.

Annual Project: The theme for the Annual Project this year is “**G20 and IYOM**”. Time has been carved out within the time- table, for children to explore and work on this theme and share their learning at the end of the year. We seek your support in sharing, different aspects of this theme as you observe them. (**IYOM – International Year Of Millets**)

Assembly: Scheduled every day, at the start of the day, a time for students and teachers to connect, bond and share.

- For Class I – VIII morning assemblies will be conducted every day and a special assembly on special days. Morning Assembly – Prayer, Pledge, Air Force School Song, News, Thought, New word, Special Program, National Anthem.
- Mass Drill – Wednesday
- Hindi Assembly - Friday

Appointment: At any point of time you wish to meet the HM, please call up the school office for an appointment.

Attendance: The attendance at school is compulsory. According to the CBSE norms a student is to have mandatorily 70% attendance in a particular grade at school every year for being eligible to be promoted to the next grade. This is strictly followed at school.

Home Activity: We send age appropriate home activity in moderate amounts in order to inculcate regular work habits in our children. Please supervise and guide the children as they complete their work, but **DO NOT DO IT FOR THEM**. This is to encourage children to learn to work independently on their tasks.

Celebration: We have lots of activities at school including celebration of important days and festivals. It is requested that parents encourage their wards to actively participate in all programmes.

Looking forward for an exciting and fruitful term ahead.

Warm Regards,
Mrs. Rajani Rajeev
Headmistress